

Trumbull County Board of Health – Regular Meeting
October 26, 2022 – 1:00 PM
176 Chestnut Ave. NE * Warren, Ohio 44483

Due to the Ongoing COVID-19 Pandemic, this Meeting was Held Via Zoom Conference Call. Not all Participants May Have Attending the Meeting in Person.
This Meeting was also Live Streamed on the Health District’s Facebook Page.

BOARD MEMBERS PRESENT: Robert Biery, Jr.
Thomas Borocz
Gregory Dubos
Dr. Harold Firster
Kathy Salapata, RN
John “Jack” Simon, Jr., President Pro Tempore
John Messersmith, President

STAFF: Frank Migliozzi, MPH, REHS, Health Commissioner
Sandra Swann, RN, Director of Nursing
Kristofer Wilster, MPH, REHS, Director of Environmental Health
Daniel Bonacker, MPH, REHSIT, Accreditation Coordinator
Kristopher Kriebel, MS, CHES< Health Educator
Daniel Dean, MBA, CPA, It Specialist/Fiscal Officer
Kevin Francis, REHS, Public Health Sanitarian
Johnna Ben, Administrative Coordinator

OTHERS: James Enyeart, MD, Medical Director
Robert Kokor, Legal Counsel

MINUTES

- I. Board of Health Continuing Education – “Governance Action for Public Health” Module 2 of 4.
- II. The Meeting was Called to Order at 1:30 PM, and the Pledge of Allegiance was said.
- III. Adoption of Agenda: **MOTION: 22-175** made by Dr. Firster, second by Mrs. Salapata to adopt the agenda as presented.

Roll Call Vote:

Mr. Biery – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

- IV. **Approval of the Minutes: MOTION: 22-176** made by Dr. Firster, second by Mr. Simon to approve the minutes of the September 28, 2022, regular meeting, as presented.

Roll Call Vote:

Mr. Biery – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

- V. **Health Commissioner Report:** Mr. Migliozi presented a written report to the Board for their review. In addition, Mr. Migliozi informed the Board that the COVID-19 numbers had dropped further, and Trumbull County was now in the green per the CDC color code levels; however, other parts of the country are seeing other new variants emerging. On the ODH call, discussion took place regarding parts of Uganda that are experiencing outbreaks of Ebola. We have had no cases, but Mr. Migliozi stated that he had asked our PHEP Coordinator to review our plans. The health district has applied for a national emergency preparedness grant through NACCHO for persons with disabilities. The health district met with the Trumbull County EMA Director to discuss collaborating on this grant. Mr. Migliozi also informed the Board that he and Mr. Wilster would be attending a meeting in Leavittsburg later this evening regarding the removal of the dam.

MOTION: 22-177 made by Mr. Dubos, second by Mr. Biery to accept the Health Commissioner’s written report as presented.

Roll Call Vote:

Mr. Biery – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

- VI. **Director of Nursing Report:** Mrs. Swann provided the Board with a written report for their review. In addition to her report, Mrs. Swann also gave an overview of the Help Me Grow Program. Mr. Messersmith asked how families know to enroll in this program. Mrs. Swann stated that the health district advertises it at health fairs and on our social media platforms, and there is central coordination through the state. The goal of the program is to teach parents so that they have the parenting skills/tools for their next child. Dr. Firster asked what the motivation was for a parent to stay in the program. Mrs. Swann stated that in addition to providing the educational resources, material resources such as diapers and other necessity items are provided.

MOTION: 22-178 made by Dr. Firster, second by Mrs. Salapata to accept the Nursing Director's report as presented.

Mr. Dubos thanked Mrs. Swann for including the Project DAWN report and the breakdown.

Roll Call Vote:

- Mr. Biery – Yes
- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes

Motion carried.

- VII. Director of Environmental Health Report:** Mr. Wilster provided a written report to the Board for their review. In addition, Mr. Wilster stated that the health district was still waiting on the final vehicles, but they had been able to get four vehicles logoed, and another three will be completed on Friday. Dr. Firster asked about the pod and whether it was going to be placed on concrete blocks? Mr. Wilster stated that the contractor had set the footers last week, and they are waiting for those to cure.

MOTION: 22-179 made by Mr. Simon, second by Dr. Firster to accept the Director of Environmental Health's written report as presented.

Roll Call Vote:

- Mr. Biery – Yes
- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes

Motion carried.

- VIII. Grants Coordinator Report:** Ms. Amerine was unable to be at the meeting, but did provide the Board with a written report.

MOTION: 22-180 made by Dr. Firster, second by Mrs. Salapata to accept the Grants Coordinator's report as presented.

Roll Call Vote:

- Mr. Biery – Yes
- Mr. Borocz – Yes
- Mr. Dubos – Yes

Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

- IX. Accreditation Coordinator Report:** Mr. Bonacker provided a written report to the Board for their review.

MOTION: 22-181 made by Mr. Biery, second by Mr. Borocz to accept the Accreditation Coordinator's written report as presented.

Roll Call Vote:

Mr. Biery – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Biery – Yes

Motion carried.

- X. Health Educator Report:** Mr. Kriebel provided a written report to the Board for their review.

MOTION: 22-182 made by Mrs. Salapata, second by Mr. Borocz to accept the Health Educator's written report as presented.

Roll Call Vote:

Mr. Biery – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Biery – Yes

Motion carried.

- XI. Board Report:** None

- XII. Old Business:** None

- XIII. New Business:** A. Approval of NUR-1080 Policy and Procedure for TCCHD Immunization Clinics – This policy outlines the process to be followed for all TCCHD children clinics, but may also be adopted for adult, individual walk-ins and mass clinics. This is an addendum to the already

established TCCHD Immunization Protocols, and was reviewed by the Medical Director and Health Commissioner.

MOTION: 22-183 made by Dr. Firster, second by Mr. Dubos to approve the NUR-1080 Policy and Procedure for TCCHD Immunizations Clinics as presented.

Roll Call Vote:

Mr. Biery – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

B. Approval of Environmental Policies – ENV-1290 Embargo/Cease Use, ENV-1210 Public Swimming Pool/Spa, ENV-1010 Point of Sale/Real Estate Inspection, ENV-1020 Real Estate Title Transfer Search and ENV-1030 Nuisance Complaints. Mr. Wilster requested the Board approve these policies as presented.

MOTION: 22-184 made by Mrs. Salapata, second by Mr. Biery to approve environmental policies ENV-1290 Embargo/Cease Use, ENV-1210 Public Swimming Pool/Spa, ENV1010 Point of Sale/Real Estate Inspection, ENV-1020 Real Estate Title Transfer Search and ENV-1030 Nuisance Complaints as presented.

Roll Call Vote:

Mr. Biery – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

C. Declaration of Unfit for Human Habitation – 27 Orchard, Hubbard City, Mary Ellen Roch, Owner – Not present. A request was received from Hubbard City officials to determine if this structure was fit for human habitation. An inspection was conducted on October 7, 2022, and upon inspection the inspector noted mushrooms growing on the carpet in some areas, the presence of solid waste, mold & moisture contamination, rodent and/or insect infestation, and fecal matter smeared on the walls. Mr. Francis, who conducted the inspection with the police department, stated that this was an apartment complex, but the owner was unsure how many people were living in the building, because the owner says they come and go.

MOTION: 22-185 made by Mr. Simon, second by Mrs. Salapata to declare the structure at 27 Orchard, Hubbard City, unfit for human habitation and a danger to life and health. The property owner must secure and make improvements, or raze the structure within 60 days. Failure to comply will result in the matter being turned over to the court of competent jurisdiction.

Dr. Firster stated that he was uncomfortable with this declaration because it was a multi-family structure, and maybe the other units are inhabitable, and questioned if possibly the proper way to handle this would be to get a warrant to inspect the other units that the inspector was unable to access. Atty. Kokor stated that would be something that would have to be done in court. Mr. Dubos stated that he understood Dr. Firster's reluctance, but he felt that even if the conditions only existed in one unit, it would still be a hazard to all the units.

Roll Call Vote:

Mr. Biery – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

D. Purchase of Ricoh IM C4500 Copier – The lease for the copier on the second floor is expiring soon. The cost of the current copier was \$7,938.00, the proposed new copier, which is the same copier on the first floor, would be \$6,660.00, with a \$1,200.00 rebate.

MOTION: 22-186 made by Mrs. Salapata, second by Mr. Borocz to approve the purchase of a Ricoh IM C4500 Copier at a cost of \$6,660.00.

Roll Call Vote:

Mr. Biery – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

E. Variance Request – Peden's Meats LLC, 6989 St. Rt. 88, Vernon Twp. – Not present. Mr. & Mrs. Peden are selling this property under land contract to Terry Jones. In May of 2021, the Ohio EPA issued a notice of violation citing that this location was discharging to waters of the state without an NPDES permit. Mr. Jones has been working with the OEPA and was given a permit to install a holding tank to handle the sewage from the building. Mr. Jones & Mr. & Mrs. Peden have requested

a variance per the Semi-Public Sewage Treatment System Regulations Section 200-05(H) to allow a holding tank to be installed to handle the sewage from the building.

MOTION: 22-187 made by Mr. Biery, Second by Mr. Borocz to grant a variance per the Semi-Public Sewage Treatment System Regulations Section 200-05(H) to Terry Jones and Gerald & Jeann Peden, Peden's Meat LL, to allow the installation of a 4,000 gallon pre-cast concrete holding tank, equipped with an audio/visual high-level alarm for the business located at 6989 St. Rt. 88, Vernon Twp. No sewage shall be permitted to discharge onto the surface of the ground. Should the Ohio EPA order that the holding tank be abandoned, this variance shall become null and void.

Mr. Messersmith added that they are requesting to put in a 4,000 gallon tank because they smaller tank they currently have needs pumped out more frequently. Dr. Firster questioned as to whether we check to make sure that they are pumping out the tank and complying with the variance conditions. Mr. Wilster stated that yes; it would be part of the H.B. 110 program inspection.

Roll Call Vote:

- Mr. Biery – Yes
- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Biery – Yes

Motion carried.

XIV. Citizens Comments: None

XV. Executive Session: MOTION: 22-188 made by Mr. Dubos, second by Dr. Firster to close for Executive Session to consider the appointment, employment or discipline of a public employee or official.

It was requested that Atty. Kokor, Dr. Enyeart, Mrs. Swann and Mr. Migliozi be included in the executive session.

Roll Call Vote:

- Mr. Biery – Yes
- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes

Motion carried.

MOTION: 22-189 made by Dr. Firster, second by Mr. Simon to reopen to public session.

Roll Call Vote:

- Mr. Biery – Yes
- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes

Motion carried. (CLOSED 2:15 PM – REOPENED 3:17 PM)

MOTION: 22-190 made by Mrs. Salapata, second by Dr. Firster to accept the resignation of Lindsay Adams, effective at 4:30 PM, October 26, 2022.

Roll Call Vote:

- Mr. Biery – Yes
- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes

Motion carried.

MOTION: 22-191 made by Mr. Dubos, second by Mrs. Salapata to authorize the posting of a vacancy for a Public Health Nurse I.

Roll Call Vote:

- Mr. Biery – Yes
- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes

Motion carried.

XVI. Approval of Payment of the Bills: MOTION: 22-192 made by Mrs. Salapata, second by Dr. Firster to approve the payment of the bills as presented.

Roll Call Vote:

- Mr. Biery – Yes
- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes

Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

XVII. Date of Next Regular Meeting: MOTION: 22-193 made by Mr. Simon, second by Mrs. Salapata to move the November Board of Health meeting to November 16, 2022.

Roll Call Vote:

Mr. Biery – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

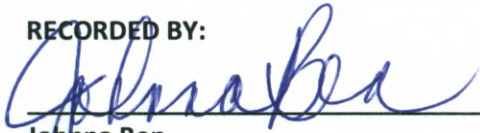
XVIII. Adjournment: MOTION: 22-194 made by Mrs. Salapata, second by Mr. Dubos to adjourn.

Roll Call Vote:

Mr. Biery – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried. (Adjournment 3:32 PM)

RECORDED BY:



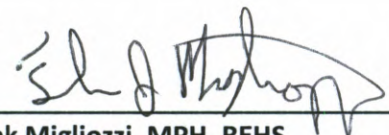
Johnna Ben
Administrative Coordinator
Trumbull County Combined Health District

ATTESTED BY:



John Messersmith
President
Trumbull County Board of Health

For



Frank Migliozi, MPH, REHS
Health Commissioner and Secretary
Trumbull County Board of Health

Health Commissioner's Report – October 26, 2022 Board of Health Meeting

1) Budget/Financial

- Attached is the monthly financial report for September 2022. The general fund is at a positive cash balance of \$309,242.81, and our all fund balance is at \$3,210,142.35.
- Attached please find a copy of the health district's 2021 financial audit. As I reported to the Board last month, there were no findings.

2) Credit Card

- Quarterly update on the credit status has not changed.
- For the credit card transactions, please see the list of bills.

3) Vehicles

- Attached is the cost analysis for the month of September for the vehicles. The overall cost savings with the vehicles, for the month of September was \$1,942.85, with a YTD savings of a \$5,331.44.
- We have received 5 of the 6 replacement vehicles that we ordered from Mark Thomas Ford. We are hoping the 1 remaining vehicle to arrives in the near future.
- According to Diane Sauer Chevrolet, the Chevrolet Traverse is still in Michigan due to continued transportation issues.

4) Building/Grounds

- United Contractors came with their equipment to dig and pour the pad for the storage container, but due to weather that has yet to be started.

5) Union/Management

- We have received a letter from the bargaining unit and SERB to engage in negotiations and our consultant from Clemans Nelson has responded. At this time, I am unaware if any dates have been set up.

6) Policies/Procedures – Revisions

- NUR-1000 – Trumbull County Community Response Plan to Drug Overdoses
- ENV-1040 – Girard Grass Complaint Procedure
- ENV-1050 – Girard Unfit Housing Procedure
- ENV-1070 – Mosquito Surveillance
- ENV-1080 – Mosquito Surveillance – BG Sentinel
- ENV-1060 – Girard Water Shutoff
- ENV-1270 – Niles Grass Complaints
- ENV-1220 – Enforcement Escalation for EHA Programs
- ENV-1090 – Lot Split/Conceptual Approval
- ENV-1110 – Procedure for Issuing Orders & Prosecuting Nuisance Cases
- ENV-1140 – House Bill 110 Procedure
- ENV-1100 – Variance from Sewer Connection
- ADM-1130 – Pay-In Procedure
- ADM-1180 – New Hire Procedure

7) COVID-19 (Coronavirus)

- We continue to see a slight drop in our 7-day case count, and as of 10/16/22, our case count was 140. Our case count per 100,000 dropped from 276.8 to 133.9, and our positivity rate dropped from 13.7% to 9.3%.
- Since our case count has continued to drop, our CDC Community Level Prevention Strategy ranking also dropped from the high ranking, or orange color code, to the medium ranking, or yellow color code, due to decreased hospitalizations.
- The health district has seen a steady flow of clients who wish to receive the Bivalent COVID booster vaccine available for 12 years of age & up. We also have preordered the new Bivalent COVID booster vaccine for 5 to 11 years of age, and we have received authorization to administer this vaccine as of this writing.

- We continue to offer and have available COVID-19 test kits for anyone who requests them.

8) Accreditation

- Our consultant, the University of North Carolina, did complete the separation the strategies identified by county in the community health assessment (CHA), and we did receive a copy of that final document. As soon as we complete our internal assessment of the community health improvement plan (CHIP), we will forward both the CHA and the CHIP to the Board.
- We continue to work on our one remaining large document, which is our Workforce Development Plan. We have held a series of meetings, which will be ongoing until the full review is completed so as to be in compliance with PHAB Standards 2022.
- Attached is the 3rd quarter Performance Management Dashboards. As you review the dashboards, you will see that we are on target for most of our objectives, and our finances are doing well.

9) Other

- To date, there have been 292 cases of Monkeypox in Ohio, with 1 death. Although we have had reports of 6 suspected cases in Trumbull County, after investigation and testing, those cases were found not to be Monkeypox. Currently, there has been no confirmed cases in Trumbull County, but our disease surveillance by Ericka Clark, our epidemiologist, and she continues to keep a close watch on this virus transmission as it developments, looking for any evidence of it in our county.

**TRUMBULL COUNTY COMBINED HEALTH DISTRICT
FINANCIAL REPORT**

As of September 30, 2022

FUND	BUDGET	AUGUST REV	AUGUST EXP	SEPTEMBER REV	SEPTEMBER EXP	REVENUE	YEAR TO DATE EXPENDITURES	REV - EXP	REMAINING BUDGET	% REMAINING	CALENDAR REMAINING	FUND CASH BALANCE
GENERAL FUND 950	\$ 2,262,243.40	\$ 333,586.22	\$ 194,198.84	\$ 79,147.78	\$ 242,864.54	\$ 1,781,015.96	\$ 2,091,000.47	\$ (309,984.51)	\$ 171,242.93	7.57%	25.00%	\$ 309,242.81
FOOD SERV FUND 951	\$ 356,472.78	\$ 1,525.68	\$ 19,237.20	\$ 2,141.54	\$ 16,278.36	\$ 335,365.59	\$ 212,460.70	\$ 122,904.89	\$ 144,012.08	40.40%	25.00%	\$ 174,303.08
CAR SEAT FUND 955	\$ 11,000.00	\$ -	\$ -	\$ 10.00	\$ 2,065.94	\$ 2,138.98	\$ 4,148.31	\$ (2,009.33)	\$ 6,851.69	62.29%	25.00%	\$ 5,473.05
PROJECT DAWN FUND 956	\$ 5,457.04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,457.04	100.00%	25.00%	\$ 2,860.32
PARKS/CAMPS FUND 958	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -	\$ 5,106.96	\$ 1,320.00	\$ 3,786.96	\$ 2,680.00	67.00%	25.00%	\$ 8,261.08
PRIV WATER SYS FUND 959	\$ 32,900.00	\$ 5,371.50	\$ 1,546.82	\$ 7,023.00	\$ 2,127.51	\$ 41,841.00	\$ 13,278.87	\$ 28,562.13	\$ 19,621.13	59.64%	25.00%	\$ 90,895.35
POOLS FUND 960	\$ 22,000.00	\$ -	\$ -	\$ -	\$ -	\$ 18,745.00	\$ 3,615.00	\$ 15,130.00	\$ 18,385.00	83.57%	25.00%	\$ 28,367.00
TOBACCO ENFORCE /EDUCATION 962	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	0.00%	25.00%	\$ 10,350.00
REIMB SWD FUND 970	\$ 20,000.00	\$ -	\$ -	\$ 100.00	\$ -	\$ 15,750.00	\$ 16,500.00	\$ (750.00)	\$ 3,500.00	17.50%	25.00%	\$ 10,100.00
CONSTRUCTION & DEMO FUND 972	\$ 1,222,517.84	\$ 71,946.40	\$ 60,583.91	\$ 61,183.20	\$ 52,500.21	\$ 706,512.80	\$ 598,568.36	\$ 107,944.44	\$ 623,949.48	51.04%	25.00%	\$ 749,100.38
HSTS PROGRAM FUND 974	\$ 1,132,530.95	\$ 116,973.90	\$ 84,455.98	\$ 48,087.00	\$ 147,097.59	\$ 769,603.62	\$ 917,877.93	\$ (148,274.31)	\$ 214,653.02	18.95%	25.00%	\$ 299,530.09
C&DD GRND WTR MONT FUND 975	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	25.00%	25.00%	\$ 72,273.87
TB CONTROL UNIT FUND 979	\$ 76,593.96	\$ 60.00	\$ 3,495.03	\$ 130.00	\$ 1,010.13	\$ 620.00	\$ 15,698.48	\$ (15,078.48)	\$ 60,895.48	79.50%	25.00%	\$ 47,669.84
GRANTS	\$ 3,091,239.93	\$ 222,149.28	\$ 26,135.27	\$ 156,580.27	\$ 51,537.22	\$ 1,518,755.85	\$ 1,215,912.41	\$ 302,843.44	\$ 1,875,327.52			\$ 1,401,715.48
DOP FUND 952	\$ 209,500.00	\$ 14,000.00	\$ -	\$ 30,000.00	\$ -	\$ 95,000.00	\$ -	\$ 95,000.00	\$ 209,500.00	100.00%	25.00%	\$ 194,207.80
MCH FUND 953	\$ 79,650.00	\$ -	\$ -	\$ -	\$ -	\$ 41,625.00	\$ 57,500.00	\$ (15,875.00)	\$ 22,150.00	27.81%	25.00%	\$ 3,125.00
TUPCP FUND 954	\$ 91,068.48	\$ 42,850.00	\$ 907.00	\$ 15,968.50	\$ 8,126.53	\$ 114,768.50	\$ 23,803.25	\$ 90,965.25	\$ 67,265.23	73.86%	25.00%	\$ 158,915.41
VE FUND 957	\$ 171,537.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 171,537.00	100.00%	25.00%	\$ 84,309.00
CT FUND 961	\$ 161,242.27	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,231.43	\$ (3,231.43)	\$ 158,010.84	98.00%	25.00%	\$ 158,010.84
GVO FUND 963	\$ 55,352.40	\$ 5,642.00	\$ -	\$ 403.00	\$ -	\$ 39,995.00	\$ 40.00	\$ 39,955.00	\$ 55,312.40	99.93%	25.00%	\$ 55,023.03
EO FUND 964	\$ 528,965.00	\$ 42,697.71	\$ 24,878.27	\$ 33,784.06	\$ 9,605.11	\$ 386,155.39	\$ 357,160.15	\$ 28,995.24	\$ 171,804.85	32.48%	25.00%	\$ 72,551.40
IN FUND 965	\$ 34,500.00	\$ 9,750.00	\$ -	\$ -	\$ -	\$ 26,750.00	\$ 300.00	\$ 26,450.00	\$ 34,200.00	99.13%	25.00%	\$ 66,450.00
WF FUND 966	\$ 485,000.00	\$ 31,568.51	\$ -	\$ 12,552.38	\$ -	\$ 205,873.19	\$ 180,000.00	\$ 25,873.19	\$ 305,000.00	62.89%	25.00%	\$ 25,873.19
ODMAP FUND 967	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,359.21	\$ 35,799.37	\$ 14,559.84	\$ 14,200.63	28.40%	25.00%	\$ 39,200.63
RHWP FUND 968	\$ 146,000.00	\$ -	\$ -	\$ 26,716.00	\$ -	\$ 117,117.00	\$ 84,181.00	\$ 32,936.00	\$ 61,819.00	42.34%	25.00%	\$ 113,836.39
CR FUND 969	\$ 14,744.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,544.00	\$ (13,544.00)	\$ 1,200.00	8.14%	25.00%	\$ 1,200.00
PHEP FUND 971	\$ 143,170.54	\$ 35,689.00	\$ -	\$ 9,391.00	\$ 799.98	\$ 127,206.08	\$ 122,414.48	\$ 4,791.60	\$ 20,756.06	14.50%	25.00%	\$ 80,151.01
CN22 FUND 973	\$ 686,486.56	\$ 26,863.27	\$ -	\$ 14,175.81	\$ 32,676.91	\$ 191,520.30	\$ 203,148.58	\$ (11,628.28)	\$ 483,337.98	70.41%	25.00%	\$ 222,902.66
CHC FUND 976	\$ 161,775.82	\$ 11,388.79	\$ 350.00	\$ 7,939.52	\$ 328.69	\$ 92,436.18	\$ 101,428.69	\$ (8,992.51)	\$ 60,347.13	37.30%	25.00%	\$ 65,153.69
CFK FUND 977	\$ 39,136.40	\$ 1,700.00	\$ -	\$ 5,650.00	\$ -	\$ 29,950.00	\$ 250.00	\$ 29,700.00	\$ 38,886.40	99.36%	25.00%	\$ 60,805.43
MIECHV FUND 978	\$ 33,111.46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,111.46	\$ (33,111.46)	\$ -	0.00%	25.00%	\$ 0.00
TOTAL	\$ 8,246,955.90	\$ 751,612.98	\$ 389,653.05	\$ 354,402.79	\$ 515,481.50	\$ 5,195,455.76	\$ 5,090,380.53	\$ 105,075.23	\$ 3,156,575.37	38.28%	25.00%	\$ 3,210,142.35

SEP 1, 2022 TO SEP 30, 2022

VEHICLE	MILEAGE	* MILEAGE RATE	TOTAL \$
1	1499	\$ 0.625	\$ 936.88
2	1106	\$ 0.625	\$ 691.25
3	1067	\$ 0.625	\$ 666.88
4	1131	\$ 0.625	\$ 706.88
5	1478	\$ 0.625	\$ 923.75
6	1295	\$ 0.625	\$ 809.38
8	1544	\$ 0.625	\$ 965.00
10	1526	\$ 0.625	\$ 953.75
<hr/>			
TOTAL	10646		\$ 6,653.75
<hr/>			
GAS @25 MPG	425.84	\$3.12 / GAL	\$ 1,328.62
MAINTENANCE / REPAIRS			\$ 62.71
SIX NEW VEHICLES (60 MONTHS)		\$15,303.00 EACH	\$ 1,530.30
INSURANCE \$14,946.00 per year			\$ 1,245.50
TWO NEW VEHICLES (60 MONTHS)		\$16,312.98 EACH	\$ 543.77
<hr/>			
TOTAL EXPENSES			\$ 4,710.90
<hr/>			
TOTAL MONTHLY SAVINGS			\$ 1,942.85
<hr/>			
2022 YTD SAVINGS			\$ 5,331.44

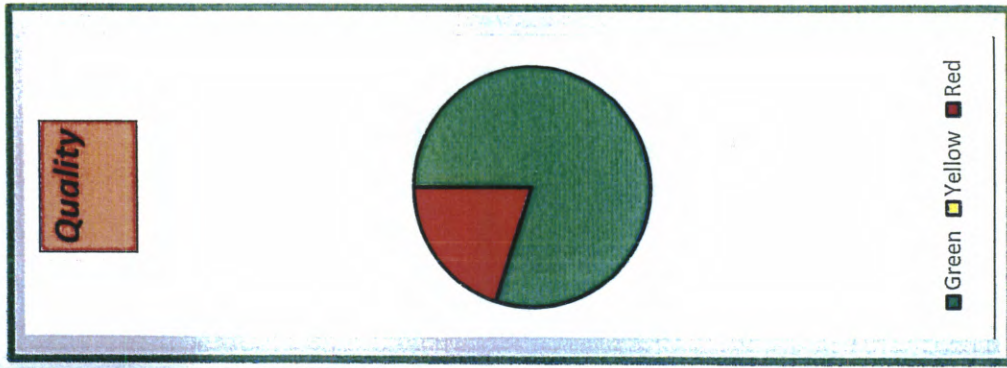
Performance Management Objective (Quality)



Program Supervisor: S. Swann, F. Migliozzi **Data Sources:** Internal Documents
Email: heswann@co.trumbull.oh.us; hemiglio@co.trumbull.oh.us
Person Responsible: D. Bonacker, L. Adams, E. Clark, J. Francis **Data Model Utilized:** Tabulation of metrics
Email: hebouack@co.trumbull.oh.us; headams@co.trumbull.oh.us; heclarj@co.trumbull.oh.us; hefranci@co.trumbull.oh.us

Division: Administration and Nursing **Data Collected:** Quarterly

Objectives	Year 1	Year 2	Year 3	Year 4	Year 5	Quarter	Metric(s) Measured	Increase (+) / Decrease (-) / Level (=)	Annual Target	Target Status
	Increase median Days Reporting Lag for Selected Diseases by 75% annually. (Ericka Clark)	X					3	See attached table	+ (100%)	-75%
Increase the # of health equity modalities utilized within TCCHD intervention approaches by 1 annually. (Dan Bonacker)	X					3	No model has been identified yet.	0% (-)	1	Not on target.
Increase the # of families seeking and obtaining Safe Sleep Kits by 75 annually. (Lindsay Adams)	X					3	Number of safe sleep kits distributed. (150 given out so far).	+ (100%)	75	On Target.
Increase the # of families seeking and obtaining Car Seats for children by 75 annually. (Jennifer Francis)	X					3	Number of car seats distributed. (103 given out so far).	+ (100%)	75	On Target.
Increase the # of Trumbull County Residents requesting Tobacco Cessation Services by 75 annually. (Terry Merrick)	X					3	Number of tobacco cessation cards distributed. (Over 300 distributed so far).	+ (100%)	75	On Target.



*With regard to objective 2, this will be addressed in the new upcoming workforce development plan, and with regard to objective 5, the collaborative partner for the agency the TCCHD was working with has changed.

As of 10/17/2022

Median Reporting Time for Communicable Diseases
 Time Period: July 1, 2022 - September 30, 2022

Median Days	Disease
1.5	Campylobacteriosis
6	Cryptosporidiosis
*	E. coli O157:H7 and shiga toxin-producing (STEC) E. coli
15	Giardiasis
2	Influenza-associated hospitalization
0.5	Legionnaires' disease
1	Pertussis
0	Salmonellosis
*	Shigellosis

* 0 cases reported during time frame specified

Performance Management Objective: (Collaboration)

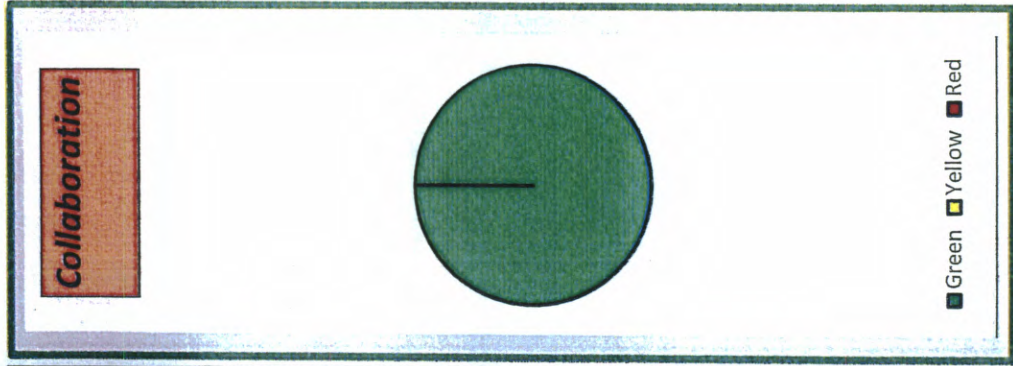


Program Supervisor: Frank Migliozi
Email: hemiglio@co.trumbull.oh.us
Person Responsible: Dan Bonacker
Email: hebonack@co.trumbull.oh.us

Data Sources: hChoices
Data Model Utilized: Google sheet that tabulates metrics when entered

Division: Administration
Data Collected: Quarterly

Objectives	Year 1	Year 2	Year 3	Year 4	Year 5	Quarter	Metric(s) Measured	Increase (+) / Decrease (-) / Level (=)	Annual Target	Target Status
	*From Previous Quarter/ by %									
Increase the # of NGO (Non-Governmental Organizations) businesses that utilize the wellness hub for information dissemination and sharing by 2 annually	X					3	Kent State University, and Mercy Health	+ (100%)	2	On Target.
Increase the # of businesses that offer transportation services as referrals on the county wellness hub by 1 annually.	X					3	Scope Senior Services	+ (100%)	1	On Target.
Increase the # of governmental agencies that utilize the wellness hub for information dissemination and sharing by 2 annually	X					3	Warren City Health District, TCMHRB	+ (100%)	2	On Target.
Increase the # of referred services within the wellness hub to demonstrate collaboration by 10 annually.	X					3	13 current collaborators	+ (100%)	10	On Target.
*Entire Dashboard has been achieved for 2022, as of 6-30-2022.										



Performance Management Objective (People)

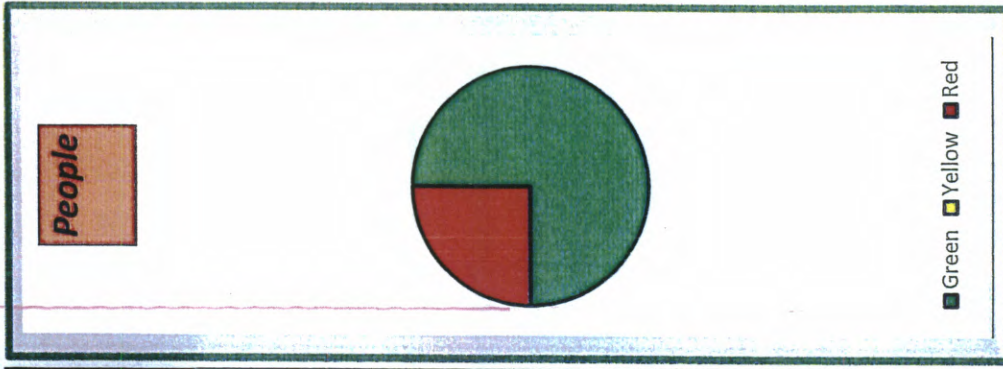


Program Supervisor: Frank Migliozzi
Email: hemiglio@co.trumbull.oh.us
Person Responsible: Dan Bonacker
Email: hebonack@co.trumbull.oh.us

Data Sources: Internal Documents
Data Model Utilized: Tabulation of metrics

Division: Administration
Data Collected: Quarterly

Objectives	Year 1	Year 2	Year 3	Year 4	Year 5	Quarter	Metric(s) Measured	Increase (+) / Decrease (-) / Level (=)	Annual Target	Target Status
	% of Staff Trained in Employee Identified Training Needs (WFDP). (Goal: 100%)	X					3	Mandatory Half Day Training occurred on 6-27-2022.	+ (87%) or 32	(100%) or 37
Increase the # TCCHD employees who partake within the mentorship/successorship program by 2 over 5 years.	X					3	No employee has yet to engage in the program.	0% (-)	2	Not on target.
Increase the # of employees who are incorporated into the Quality Improvement Projects/Endeavors by 2 per every QI project/endeavor (Generally 2 QI projects are done annually).	X					3	The sewer QI project has incorporated a number of new employees into the project. 6 in total.	+ (100%)	2	On Target.
Increase the # of employees engaging within Performance Management Projects/Endeavors by 2 per every Performance Management project/endeavor. (Performance Management meets quarterly).	X					3	The new performance management system has incorporated 4 new employees into the data gathering process.	+ (100%)	2	On Target.
*With regard to objective #2, the current workforce development plan and the mentorship component within is being amended with the WD plan, and will not be finished until Dec. of 2022 tentatively.										



Performance Management Objective (Service)

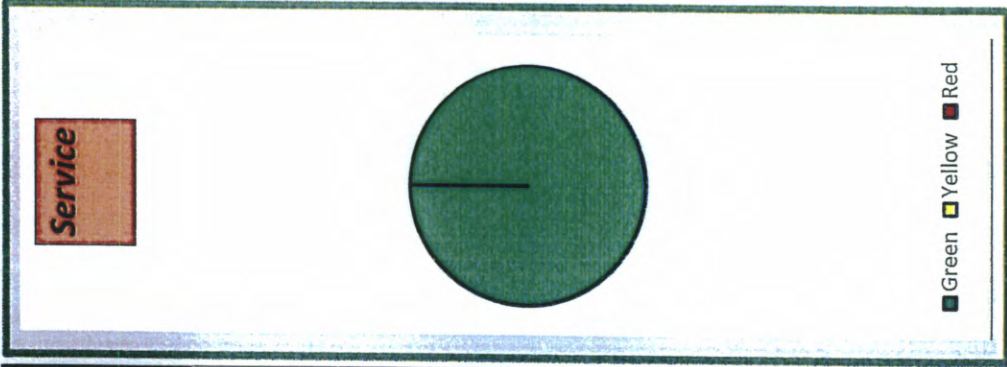


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Program Supervisor: K. Wilster, F. Migliozi **Data Sources:** Internal Documents
Email: hemiglio@co.trumbull.oh.us; hewilste@co.trumbull.oh.us
Person Responsible: D. Bonacker, J. Amerine, J. Francis, K. Wilster **Data Model Utilized:** Tabulation of metrics
Email: hebonack@co.trumbull.oh.us; heamerin@co.trumbull.oh.us; hefranci@co.trumbull.oh.us

Division: Administration, Environmental, and Nursing **Data Collected:** Quarterly

Objectives	Year 1	Year 2	Year 3	Year 4	Year 5	Quarter	Metric(s) Measured	Increase (+) / Decrease (-) / Level (=) <small>* From Previous Quarter / by %</small>	Annual Target	Target Status
Increase the # of preventative disease referrals made to the appropriate agency by 2 annually. (Dan Bonacker)	X					3	The YMCA and Trumbull County Board of Developmental Disabilities have been contacted thru our Live Well Trumbull hub.	+ (100%)	2	On Target.
Increase the % of Facilities Licensed Under the Food Service Program that are Surveyed for Customer Service Satisfaction by 3% annually. (Kris Wilster)	X					3	150 customer satisfaction survey cards have been given to 4 food service employees for distribution.	+ (100%)	3%	Not on target.
Increase the # of external preventative disease services uploaded to the TCCHD digital dissemination platforms by 2 annually. (Dan Bonacker)	X					3	Mercy Health and the TCCHD currently offer preventative disease services on the Live Well Trumbull hub.	+ (100%)	2	On Target.
Increase the % of Homeowners with Private Water Systems (PWS) that are Surveyed for Customer Service Satisfaction by 3% annually. (Kris Wilster)	X					3	25 customer satisfaction survey cards have been given to 1 private water system inspection employee for distribution.	+ (100%)	3%	Not on Target.
Increase the % of website user traffic through social media advertising by 3% annually. (J. Amerine & J. Francis)	X					3	2nd quarter #'s Facebook page reaches- 54399 Twitter page reaches- 4633	+ (100%)	3%	On Target.





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Operating Ratio and Profit Margin Dashboard

Program Supervisor: Frank Migliozi
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Person Responsible: Dan Dean
Email: hedeane@co.trumbull.oh.us

Data Sources: Internal Documents
Data Model Utilized: Profit Margin and Operating Ratio Formulas

Division: Administrative

Finance

Data Collected: Quarterly

	<u>2022</u> <u>3rd Q.</u>	<u>2023</u>	<u>2024</u>	<u>YTD</u>	<i>Increase/ Decrease (incl.) From Previous Quarter by%</i>
<u>Total Revenue (All Funds)</u>	1,825,182.39			5,195,455.76	+53%
<u>Total Expenses (All Funds)</u>	1,933,669.82			5,090,380.53	+43%
<u>Operating Ratio</u>	1.06			0.98	-7%
<u>Surplus/Deficit</u>	(108,487.43)			105,075.23	+50%
<u>Profit Margin/Surplus Ratio</u>	-6%			2%	-2.3%



Green Yellow
 Red



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Operating Ratio and Profit Margin Dashboard

Program Supervisor: Frank Migliozi **Data Sources:** Internal Documents
Email: hemiglio@co.trumbull.oh.us
Person Responsible: Dan Dean **Data Model Utilized:** Profit Margin and Operating Ratio Formulas
Email: hedean@co.trumbull.oh.us

Finance

Division: Administrative **Data Collected:** Quarterly

	<u>2022</u> <u>3rd Q.</u>	<u>2023</u>	<u>2024</u>	<u>YTD</u>	<i>Increase/ Decrease/ Level</i> <i>From Previous Quarter by%</i>
<u>Total Revenue (F.F.S.)</u>	1,366,440.13			3,676,699.91	+92%
<u>Total Expenses (F.F.S.)</u>	1,405,024.26			3,874,468.12	+19%
<u>Operating Ratio</u>	1.03			1.05	-61%
<u>Surplus/Deficit</u>	(35,584.13)			(197,768.21)	+1216%
<u>Profit Margin/Surplus Ratio</u>	-3%			-5%	+2200%



■ Green ■ Yellow
■ Red



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Operating Ratio and Profit Margin Dashboard

Program Supervisor: Frank Migliozi
Email: hemiglio@co.trumbull.oh.us
Person Responsible: Dan Dean
Email: hedean@co.trumbull.oh.us

Data Sources: Internal Documents
Data Model Utilized: Profit Margin and Operating Ratio Formulas

Division: Administrative

Data Collected: Quarterly

Finance

General Fund <small>Maintain an operating ratio of 0 to 1 in the General Fund with a positive profit margin of 20% or less annually.</small>	2022 3rd Q.	2023	2024	YTD	Increase/ Decrease/ Level From Previous Quarter by%
Total Revenue (General Fund)	832,855.46			1,781,015.96	+149%
Total Expenses (General Fund)	724,263.69			2,091,000.47	+6%
Operating Ratio	0.87			1.17	-57%
Surplus/Deficit	108,591.77			(309,984.51)	+280%
Profit Margin/Surplus Ratio	13%			-17%	-70%



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 Red



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Operating Ratio and Profit Margin Dashboard

Program Supervisor: Frank Migliozzi **Data Sources:** Internal Documents

Email: hemiglio@co.trumbull.oh.us

Person Responsible: Dan Dean **Data Model Utilized:** Profit Margin and Operating Ratio Formulas

Email: hedean@co.trumbull.oh.us

Finance

Division: Administrative **Data Collected:** Quarterly

Grant Funds <small>Maintain an operating ratio of 0 to 1 in the Grants Fund with a positive profit margin of 20% or less annually.</small>	2022 3rd Q.	2023	2024	YTD	Increase/Decrease/Level From Previous Quarter by%
Total Revenue (Grant Funds)	458,742.26			1,518,755.85	-4%
Total Expenses (Grant Funds)	528,645.56			1,215,912.41	+204%
Operating Ratio	1.15			0.80	+219%
Surplus/Deficit	(69,903.30)			302,843.44	-77%
Profit Margin/Surplus Ratio	-15%			-17%	-79%



Green Yellow Red



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Operating Ratio and Profit Margin Dashboard

Program Supervisor: Frank Migliozi **Data Sources:** Internal Documents
Email: hemiglio@co.trumbull.oh.us
Person Responsible: Dan Dean **Data Model Utilized:** Profit Margin and Operating Ratio Formulas
Email: hedean@co.trumbull.oh.us

Division: Administrative **Data Collected:** Quarterly
Finance

	<u>2022</u> <u>3rd Q.</u>	<u>2023</u>	<u>2024</u>	<u>YTD</u>	<i>Increase/ Decrease/ Zero</i> From Previous Quarter by%
<u>Total Revenue (Payroll)</u>	909,797.36			2,625,580.38	+9%
<u>Total Expenses (Payroll)</u>	47%			52%	-24%
<u>Payroll % of total expenses</u>					
<u>Surplus/Deficit</u>					
<u>Profit Margin/Surplus Ratio</u>					



■ Green ■ Yellow
■ Red

***TRUMBULL COUNTY
COMBINED HEALTH DISTRICT***

TRUMBULL COUNTY

Single Audit

For the Year Ended December 31, 2021



Trumbull County Combined Health District
Trumbull County, Ohio
For the Year Ended December 31, 2021

Table of Contents

Title	Page
Independent Auditor’s Report.....	1
2021 Financial Statements:	
Combined Statement of Receipts, Disbursements, and Changes in Fund Balances (Regulatory Cash Basis) – All Governmental Fund Types	5
Notes to the Financial Statements	6
Schedule of Expenditures of Federal Awards (Prepared by Management)	11
Notes to the Schedule of Expenditures of Federal Awards (Prepared by Management)	12
Independent Auditor’s Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by <i>Government Auditing Standards</i>	13
Independent Auditor’s Report on Compliance With Requirements Applicable to the Major Federal Program and on Internal Control Over Compliance Required by the Uniform Guidance	15
Schedule of Findings.....	18

INDEPENDENT AUDITOR'S REPORT

Trumbull County Combined Health District
Trumbull County
176 Chestnut Avenue NE
Warren, Ohio 44483

To the Board of Health:

Report on the Audit of the Financial Statements

Unmodified and Adverse Opinions

We have audited the financial statements of the Trumbull County Combined Health District, Trumbull County, Ohio (the District), which comprises the cash balances, receipts and disbursements for each governmental fund type as of and for the year ended December 31, 2021, and the related notes to the financial statements.

Unmodified Opinion on Regulatory Basis of Accounting

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the cash balances, receipts and disbursements for each governmental fund type as of and for the year ended December 31, 2021, and the related notes to the financial statements, in accordance with the financial reporting provisions which Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C) permit, described in Note 2.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the *Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles* section of our report, the accompanying financial statements do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the District, as of December 31, 2021, or the changes in financial position thereof for the year then ended.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the District, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 2 of the financial statements, the financial statements are prepared by the District on the basis of the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C), which is an accounting basis other than accounting principles generally accepted in the United States of America (GAAP), to satisfy these requirements. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 2 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material and pervasive.

Emphasis of Matter

As discussed in Note 11 to the financial statements, the financial impact of COVID-19 and the ensuing emergency measures will impact subsequent periods of the District. We did not modify our opinions regarding this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C) permit. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary information

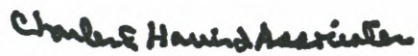
Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the District's basic financial statements.

The Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is not a required part of the basic financial statements.

The Schedule is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule is fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 27, 2022, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.



Charles E. Harris & Associates, Inc.
September 27, 2022

Trumbull County Combined Health District
Trumbull County
*Combined Statement of Receipts, Disbursements and Changes in
Fund Balances (Regulatory Cash Basis)*
All Governmental Fund Types
For the Year Ended December 31, 2021

	General	Special Revenue	Totals (Memorandum Only)
Cash Receipts			
Charges for Services	\$ 321,671	\$ 1,342,243	\$ 1,663,914
Fines, Licenses and Permits	121,530	1,430,642	1,552,172
Intergovernmental:			
Apportionments	425,149	-	425,149
Grants	362,746	2,716,817	3,079,563
Other	62,599	-	62,599
Special Assessments	-	80,578	80,578
Miscellaneous	19,585	2,865	22,450
<i>Total Cash Receipts</i>	1,313,280	5,573,145	6,886,425
Cash Disbursements			
Current:			
Health:			
Salaries	706,518	1,495,190	2,201,708
Employee Fringe Benefits	281,547	626,175	907,722
Purchased and Contractual Services	274,354	1,334,034	1,608,388
Supplies and Materials	60,090	522,626	582,716
Community Environmental	-	1,021,309	1,021,309
Other	34,194	108,335	142,529
Capital Outlay	-	5,104	5,104
<i>Total Cash Disbursements</i>	1,356,703	5,112,773	6,469,476
<i>Net Change in Fund Cash Balances</i>	(43,423)	460,372	416,949
<i>Fund Cash Balances, January 1</i>	662,650	2,025,467	2,688,117
<i>Fund Cash Balances, December 31</i>	\$ 619,227	\$ 2,485,839	\$ 3,105,066

The notes to the financial statements are an integral part of this statement.

Trumbull County Combined Health District
Trumbull County
Notes to the Financial Statements
For the Year Ended December 31, 2021

Note 1 – Reporting Entity

The constitution and laws of the State of Ohio establish the rights and privileges of the Trumbull County District Board of Health, Trumbull County, (the District) as a body corporate and politic. A seven-member Board and a Health Commissioner govern the District. The District's services include communicable disease investigations, immunization clinics, inspections, and public health nursing services, and the District issues health-related licenses and permits.

The District's management believes these financial statements present all activities for which the District is financially accountable.

Note 2 – Summary of Significant Accounting Policies

Basis of Presentation

The District's financial statements consist of a combined statement of receipts, disbursements and changes in fund balances (regulatory cash basis) for all governmental fund types organized on a fund type basis.

Fund Accounting

The District uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The funds of the District are presented below:

General Fund The general fund accounts for and reports all financial resources not accounted for and reported in another fund. The general fund balance is available to the District for any purpose provided it is expended or transferred according to the general laws of Ohio.

Special Revenue Funds These funds account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The District had the following significant Special Revenue Funds:

Construction and Demolition Debris Program This fund receives money to finance the dumping of trash from construction and demolition sites to landfills.

Household Sewage Treatment Systems (HSTS) This fund is used to account for permit and user fees used to administer rules regarding the regulation of home sewage treatment systems and small flow onsite systems.

Basis of Accounting

These financial statements follow the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (C). This basis is similar to the cash receipts and disbursements accounting basis. The Board recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (C) permit.

Trumbull County Combined Health District
Trumbull County
Notes to the Financial Statements
For the Year Ended December 31, 2021

Note 2 – Summary of Significant Accounting Policies (continued)

Budgetary Process

The Ohio Revised Code requires the District to budget each fund.

Appropriations Budgetary disbursements (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function or object level of control, and appropriations may not exceed estimated resources. The District Board must annually approve appropriation measures and subsequent amendments. Unencumbered appropriations lapse at year end.

Estimated Resources Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1. The County Budget Commission must approve estimated resources.

Encumbrances The Ohio Revised Code requires the District to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are carried over, and need not be reappropriated.

A summary of 2021 budgetary activity appears in Note 3.

Capital Assets

The District records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. The financial statements do not include a liability for unpaid leave.

Fund Balance

Fund balance is divided into five classifications based primarily on the extent to which the District must observe constraints imposed upon the use of its governmental-fund resources. The classifications are as follows:

Nonspendable The District classifies assets as nonspendable when legally or contractually required to maintain the amounts intact. For regulatory purposes, nonspendable fund balance includes unclaimed monies that are required to be held for five years before they may be utilized by the District and the nonspendable portion of the corpus in permanent funds.

Restricted Fund balance is restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

Committed The Board can commit amounts via formal action (resolution). The District must adhere to these commitments unless the Board amends the resolution. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed to satisfy contractual requirements.

Trumbull County Combined Health District
Trumbull County
Notes to the Financial Statements
For the Year Ended December 31, 2021

Note 2 – Summary of Significant Accounting Policies (continued)

Assigned Assigned fund balances are intended for specific purposes but do not meet the criteria to be classified as restricted or committed. For regulatory purposes, assigned fund balance in the general fund is limited to encumbrances outstanding at year end.

Unassigned Unassigned fund balance is the residual classification for the general fund and includes amounts not included in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The District applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

For regulatory purposes, limited disclosure related to fund balance is included in Note 10.

Note 3 – Budgetary Activity

Budgetary activity for the year ending December 31, 2021, follows:

2021 Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$ 1,590,000	\$ 1,313,280	\$ (276,720)
Special Revenue	5,617,637	5,573,145	(44,492)

2021 Budgeted vs. Actual Budgetary Basis Disbursements			
Fund Type	Appropriation Authority	Budgetary Disbursements	Variance
General	\$ 1,434,621	\$ 1,391,720	\$ 42,901
Special Revenue	7,716,823	5,221,998	2,494,825

Note 4 – Deposits and Investments

As required by the Ohio Revised Code, the Trumbull County Treasurer is custodian for the District's deposits. The County's deposit and investment pool holds the District's assets, valued at the Treasurer's reported carrying amount.

Note 5 – Intergovernmental Funding

Intergovernmental Funding

The County apportions the excess of the District's appropriations over other estimated receipts among the townships and municipalities composing the District, based on their taxable property valuations. The County withholds the apportioned excess from property tax settlements and distributes it to the District. The financial statements present these amounts as intergovernmental receipts.

Trumbull County Combined Health District
Trumbull County
Notes to the Financial Statements
For the Year Ended December 31, 2021

Note 6 – Risk Management

Workers' Compensation

Workers' Compensation coverage is provided by the State of Ohio. The District pays the State Workers' Compensation System a premium based on a rate per \$100 of salaries. This rate is calculated based on accident history and administrative costs.

Risk Pool Membership

The District is a member of the Public Entities Pool of Ohio (The Pool). The Pool assumes the risk of loss up to the limits of the District's policy. The Pool covers the following risks:

- General liability and casualty
- Public official's liability
- Cyber
- Law enforcement liability
- Automobile liability
- Vehicles
- Property
- Equipment breakdown

The Pool reported the following summary of assets and actuarially-measured liabilities available to pay those liabilities as of December 31:

	<u>2021</u>
Cash and investments	\$41,996,850
Actuarial liabilities	14,974,099

Note 7 – Defined Benefit Pension Plans

Social Security

Several District employees contributed to Social Security. This plan provides retirement benefits, including survivor and disability benefits to participants.

Employees contributed 6.2 percent of their gross salaries. The District contributed an amount equal to 6.2 percent of participants' gross salaries. The District has paid all contributions required through December 31, 2021.

Ohio Public Employees Retirement System

All District employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes this plan's benefits, which include postretirement healthcare and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. OPERS members contributed 10% of their gross salaries, and the District contributed an amount equaling 14% of participants' gross salaries. The District has paid all contributions required through December 31, 2021.

Trumbull County Combined Health District
Trumbull County
Notes to the Financial Statements
For the Year Ended December 31, 2021

Note 8 – Postemployment Benefits

OPERS offers a cost-sharing, multiple-employer defined benefit postemployment plan, that includes multiple health care plans including medical coverage, prescription drug coverage, deposits to a Health Reimbursement Arrangement, and Medicare Part B premium reimbursements, to qualifying benefit recipients. The portion of employer contributions allocated to health care for members in the traditional pension plan and combined plan was 0% during calendar year 2021. The portion of employer contributions allocated to health care for members in the member-directed plan was 4% during calendar year 2021.

Note 9 – Contingent Liabilities

The District may be a defendant in lawsuits. Although management cannot presently determine the outcome of any suit, management believes that the resolution of any matter will not materially adversely affect the District’s financial condition.

Note 10 – Fund Balances

Encumbrances are commitments related to unperformed contracts for goods or services. Encumbrance accounting is utilized to the extent necessary to assure effective budgetary control and accountability and to facilitate effective cash planning and control. At year end, the balances of these amounts were as follows:

<u>Fund Balances</u>	<u>General</u>	<u>Special Revenue</u>	<u>Total</u>
Outstanding encumbrances	\$35,017	\$109,225	\$144,242

The fund balance of special revenue funds is either restricted or committed. These restricted and committed amounts in the special revenue fund include the outstanding encumbrances. In the general fund, outstanding encumbrances are considered assigned.

Note 11 – COVID-19

The United States and the State of Ohio declared a state of emergency in March of 2020 due to the COVID-19 pandemic. Ohio’s state of emergency ended in June 2021, while the national state of emergency continues. During 2021, the District received COVID-19 funding. The financial impact of COVID-19 and the continuing emergency measures will impact subsequent periods of the District. The impact on the District’s future operating costs, revenues, and additional recovery from emergency funding, either federal or state, cannot be estimated.

The 2021 activity includes \$333,431, some of which was sub-granted to Warren City Health Department. These amounts are reflected as purchased and contracted services expenditures in the COVID-19 Special Revenue Funds (CVR Grant, RC-COVID 19 Care Resource, VE COVID-19 Equity Grant, CT COVID-19 Contact Tracing, EO COVID 19 Enhance Operations) on the accompanying financial statements.

**TRUMBULL COUNTY COMBINED HEALTH DISTRICT
TRUMBULL COUNTY**

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2021**

<u>Federal Grantor/ Pass Through Grantor Program Title</u>	<u>Grant/Pass Through Number</u>	<u>Federal ALN Number</u>	<u>Passed Through to Subrecipients</u>	<u>Expenditures</u>
<u>U.S. DEPARTMENT OF TREASURY:</u>				
<i>Passed Through Ohio Department of Health:</i>				
COVID-19 CONTACT TRACING	07810012CT0120	21.019	\$ -	\$ 234,123
COVID-19 VACCINE NEEDS ASSESSMENT	07810012VN0121	21.019	20,000	40,000
COVID-19 CARE RESOURCE COORDINATION SUPPORT	07810011RC0121	21.019	-	88,800
CORONAVIRUS RESPONSE SUPPLEMENTAL	07810012CO0121	21.019	59,899	646,495
Total U.S. Department of Treasury			79,899	1,009,418
<u>U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES:</u>				
<i>Passed Through Ohio Department of Health:</i>				
CORONAVIRUS RESPONSE	07810012CO0120	93.354	-	106,776
			-	106,776
DRUG OVERDOSE PREVENTION	07810014DR0221	93.136	-	76,434
			-	76,434
COVID-19 ENHANCED OPERATIONS	07810012EO0121	93.323	83,858	316,976
CONTACT TRACING SUPPLEMENTAL	07810012CT0121	93.323	55,578	72,410
			139,436	389,386
COVID-19 VACCINE EQUITY	07810012VE0121	93.268	36,228	87,228
GET VACCINATED OHIO	07810012GV0321	93.268	-	38,235
			36,228	125,463
PUBLIC HEALTH EMERGENCY PREPAREDNESS	07810012PH1120	93.069	-	1,579
PUBLIC HEALTH EMERGENCY PREPAREDNESS	07810012PH1221	93.069	9,138	120,263
			9,138	121,842
CREATING HEALTHY COMMUNITIES	07810014CC1120	93.991	-	61,506
CREATING HEALTHY COMMUNITIES	07810014CC1221	93.991	-	31,672
			-	93,178
MATERNAL AND CHILD HEALTH PROGRAM	07810011MP0521	93.994	-	27,554
			-	27,554
REPRODUCTIVE HEALTH AND WELLNESS	07810011RH0221	93.217	-	20,885
			-	20,885
MATERNAL, INFANT AND EARLY CHILDHOOD HOME VIS.	07810011MH0521	93.870	-	167,306
			-	167,306
Total U.S. Department of Health and Human Services			184,802	1,128,824
Totals			\$ 264,701	\$ 2,138,242

See notes to the schedule of expenditures of federal awards.

**TRUMBULL COUNTY COMBINED HEALTH DISTRICT
TRUMBULL COUNTY**

**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
2 CFR 200.510(b)(6)
FOR THE YEAR ENDED DECEMBER 31, 2021**

NOTE A – BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards (the Schedule) includes the federal award activity of Trumbull County Combined Health District (the District) under programs of the federal government for the year ended December 31, 2021. The information on this Schedule is prepared in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the District, it is not intended to and does not present the financial position or changes in fund balance of the District.

NOTE B – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the cash basis of accounting. Such expenditures are recognized following the cost principles contained in Uniform Guidance wherein certain types of expenditures may or may not be allowable or may be limited as to reimbursement.

NOTE C – INDIRECT COST RATE

The District has elected not to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

NOTE D - SUBRECIPIENTS

The District passes certain federal awards received from the Ohio Department of Health to other governments or not-for-profit agencies (subrecipients). As noted B describes, the Board reports expenditures of federal awards to subrecipients when paid in cash.

As a subrecipient, the District has certain compliance responsibilities, such as monitoring its subrecipients to help assure they use these subawards as authorized by laws, regulations, and provisions of contracts or grant agreements, and that subrecipients achieve the award's performance goals. In 2021, the District sub-granted to Warren City Health Department.

NOTE E - MATCHING REQUIREMENTS

Certain federal programs require the District to contribute non-Federal funds (matching funds) to support the Federally-funded programs. The District has met its matching requirements. The Schedule does not include the expenditure of non-federal matching funds.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
REQUIRED BY GOVERNMENT AUDITING STANDARDS**

Trumbull County Combined Health District
Trumbull County
176 Chestnut Avenue NE
Warren, Ohio 44483

To the Board of Health:

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued the Comptroller General of the United States, the financial statements of the cash balances, receipts, and disbursements for each governmental fund type as of and for the year ended December 31, 2021 and the related notes to the financial statements of the Trumbull County Combined Health District, Trumbull County, (the District) and have issued our report thereon dated September 27, 2022, wherein we noted the District followed financial reporting provisions Ohio Rev. Code § 117.38 and Ohio Admin. Code 117-2-03(C) permit. We also noted the financial impact of COVID-19 and the ensuing emergency measures will impact subsequent periods of the District.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purposes of expressing our opinions the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

However, we noted certain matters not requiring inclusion in this report that we reported to the District's management in a separate letter dated September 27, 2022.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Charles E. Harris & Associates, Inc.
September 27, 2022

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS
APPLICABLE TO THE MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL
OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

Trumbull County Combined Health District
Trumbull County
176 Chestnut Avenue NE
Warren, Ohio 44483

To the Board of Health:

Report on Compliance for the Major Federal Program

Opinion on the Major Federal Program

We have audited the Trumbull County Combined Health District, Trumbull County's (the District) compliance with the types of compliance requirements identified as subject to audit in the U.S. Office of Management and Budget (OMB) *Compliance Supplement* that could have a direct and material effect on the District's major federal program for the year ended December 31, 2021. The District's major federal program is identified in the *Summary of Auditor's Results* of the accompanying Schedule of Findings.

In our opinion, the District complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended December 31, 2021.

Basis for Opinion on the Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the *Auditor's Responsibilities for the Audit of Compliance* section of our report.

We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for the major federal program. Our audit does not provide a legal determination of the District's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

The District's management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the District's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the District's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the District's compliance with the requirements of the major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the District's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- obtain an understanding of the District's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness* in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the *Auditor's Responsibilities for the Audit of Compliance* section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of this testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Charles E. Harris & Associates, Inc.
September 27, 2022

**TRUMBULL COUNTY COMBINED HEALTH DISTRICT
TRUMBULL COUNTY**

**SCHEDULE OF FINDINGS
2 CFR § 200.515
DECEMBER 31, 2021**

1. SUMMARY OF AUDITOR'S RESULTS
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<i>(d)(1)(i)</i>	Type of Financial Statement Opinion	Adverse on GAAP. Unmodified on regulatory basis.
<i>(d)(1)(ii)</i>	Were there any material weaknesses in internal control reported at the financial statement level (GAGAS)?	No
<i>(d)(1)(ii)</i>	Were there any significant deficiencies in internal control reported at the financial statement level (GAGAS)?	No
<i>(d)(1)(iii)</i>	Was there any reported material noncompliance at the financial statement level (GAGAS)?	No
<i>(d)(1)(iv)</i>	Were there any material weaknesses in internal control reported for major federal programs?	No
<i>(d)(1)(iv)</i>	Were there any significant deficiencies in internal control reported for major federal programs?	No
<i>(d)(1)(v)</i>	Type of Major Programs' Compliance Opinion	Unmodified
<i>(d)(1)(vi)</i>	Are there any reportable findings under 2 CFR § 200.516(a)?	No
<i>(d)(1)(vii)</i>	Major Programs (list):	COVID 19 – ALN # 21.019
<i>(d)(1)(viii)</i>	Dollar Threshold: Type A\B Programs	Type A: > \$ 750,000 Type B: all others
<i>(d)(1)(ix)</i>	Low Risk Auditee under 2 CFR §200.520?	No

2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

None

3. FINDINGS FOR FEDERAL AWARDS

None

Trumbull County Combined Health District
Nursing Department Board Report

Board of Health Report October 26, 2022 for September 2022

- As of October 17, 2022, TCCHD has distributed approximately 43,042 doses of COVID vaccine in Trumbull County and of those, 20,921 are first doses, 17,832 are second doses; 3,419 are monovalent first boosters; 532 are monovalent second boosters, and 338 are bivalent boosters (original and Omicron). Nursing staff administered 365 COVID vaccines since the last board report and most of the vaccines have been the bivalent boosters. COVID-19 reported cases continue to decline. The Pfizer bivalent COVID vaccine for 5 through 11 years of age has been authorized for emergency use by the FDA. TCCHD will begin administering this vaccine.
- Healthy Families of America (HFA) is the model that TCCHD is affiliated with for the HMG Home Visiting program. TCCHD received HFA accreditation in December 2015. It is required that TCCHD provides a self-assessment of the thirteen (13) standards and update the policies associated with these standards, according to the most recent version of the HFA standards, every four (4) years. This renewal was delayed due to the pandemic. The TCCHD HMG Home Visiting policies have been updated to align with the 8th Edition of the HFA standards, and the Director of Nursing and the Family Support Program Coordinator, Jen Francis, are working on the self-assessment. TCCHD is required to submit all documentation by December 12, 2022 and a site visit with HFA is scheduled to occur January 22 through January 24, 2023.
- Attached is a copy of the overdose report for September 2022
- Attached is the September 2022 Project DAWN report, Influenza report and Animal Bite report.

Nursing Division Staff Report:

<i>Reported Communicable Disease Cases for September 2022</i>	
Chlamydia	36
COVID-19	855
Giardia	1
Gonococcal	20
Haemophilus Influenza	1
Hepatitis A	4
Hepatitis B (chronic)	7
Hepatitis C (chronic)	24
Lyme Disease	5
Malaria	1
Pertussis	1
Salmonellosis	1
Strep Group A (invasive)	3
Strep Pneumoniae (invasive)	1
Varicella	1
Total	<u>961</u>

Trumbull County Combined Health District
Nursing Department Board Report

Month		
September 2022		
Nursing Programs	# of Services Provided	Clients Served
BCMH	0	0
Health Fairs / Presentations	Warren Township Community Health Fair	Approximately 200 attendees
Car Seat Classes	2 Classes – Walk-in -	13 Families 3 Families
Car Seats Provided	16	16 Families
Children Immunization Clinics	2 Clinics	30
Adult Immunization Clinics	1 Clinic	11
TB Testing	1 Clinic	6
Pregnancy Testing	0	0
Immunization Appointments	Adult Clinic- Children Clinics – W. Farmington Walk-in -	22 Scheduled; 11 seen, 2 Cancelled, 9 No Show 30 Scheduled – 21 seen; 9 No Show 9 seen
TB Clinic Appointments	2	2
TB Nurse Appointments	0	0
Cribs for Kids	Provided as Outreach - 2 – Classes -	2 CSB 1 Akron Children’s 1 HMG Home Visiting 1 HMG Mahoning County NFP 1 Mom’s Quit for Two 1 Walk-in 11 Families
DAWN Program	(see report) attached	

Project DAWN

September 2022

Kits from the Health Dept.: 7

Kits from Mail Order: 12

*Breakdown of Mail Order Requests:

Andover: 1 Warren: 2 Vienna: 1 Niles: 1 Newton Falls: 1

NaloxBoxes: 0

Refills: 9

People Trained: 11

Successful: 0

Unsuccessful: 0

First Responder Refills: 37

*First Responder Kits Used: 8

Successful: 8

Unsuccessful: 0

Totals Year to Date:

Kits from the Health Dept.: 315

Kits from Mail Order: 101

Refills: 56

People Trained: 369

Successful: 3

Unsuccessful: 1

First Responder Refills: 273

First Responder Kits Used: 86

Successful: 85

Unsuccessful: 1

*When individuals obtain kits through the online training, they can request 1 or 2 kits to be mailed to them.



Public Health
Prevent. Promote. Protect.

Trumbull County

Trumbull County Combined Health District

**176 Chestnut Ave NE
Warren, OH 44483**

www.tchhd.org

Frank J. Migliozi, MPH, REHS/RS, Health Commissioner
September 2022



Zip Code	Number	Percent
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44402	3	0.61%
44403	8	1.62%
44404	1	0.20%
44410	20	4.05%
44417	2	0.40%
44418	0	0.00%
44420	44	8.91%
44425	13	2.63%
44428	1	0.20%
44430	7	1.42%
44437	8	1.62%
44438	12	2.43%
44439	0	0.00%
44440	4	0.81%
44444	12	2.43%
44446	53	10.73%
44450	2	0.40%
44453	0	0.00%
44470	9	1.82%
44473	5	1.01%
44481	17	3.44%
44482	0	0.00%
44483	115	23.28%
44484	62	12.55%
44485	95	19.23%
44491	1	0.20%
Total	494	100.00%

Age Range	Number	Percent
-----------	--------	---------

0-19	20	4.05%
20-30	140	28.34%
31-40	168	34.01%
41-50	87	17.61%
51-60	56	11.34%
61-70	18	3.64%
71-90	5	1.01%
Total	494	100.00%

Gender	Number	Percent
--------	--------	---------

Male	309	62.55%
Female	185	37.45%
Total	494	100.00%

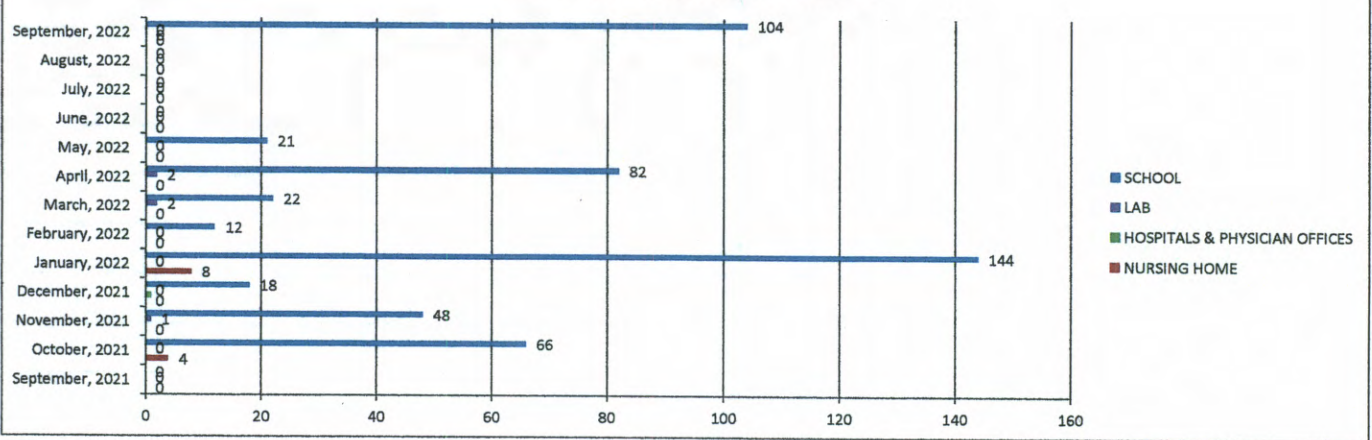
Days of the Week	Number	Percent
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Monday	57	11.54%
Tuesday	73	14.78%
Wednesday	66	13.36%
Thursday	68	13.77%
Friday	78	15.79%
Saturday	88	17.81%
Sunday	64	12.96%
Total	494	100.00%

2020 Months	Number	Percent
-------------	--------	---------

January	58	11.74%
February	36	7.29%
March	64	12.96%
April	63	12.75%
May	45	9.11%
June	43	8.70%
July	48	9.72%
August	61	12.35%
September	76	15.38%
October		0.00%
November		0.00%
December		0.00%
Total	494	100.00%

2021-2022 Influenza statistics



Ohio Local Health Department Survey of Reported Animal (Mammal) Bite/Rabies Exposure Events

For Year: 2022

Person Completing Form: SEPTEMBER

Phone: 1-330-675-2590

List health jurisdictions covered below	Jurisdiction (County, City or Combined)
1 <u>TRUMBULL COUNTY COMBINED HEALTH</u>	_____
2 _____	_____
3 _____	_____
4 _____	_____
5 _____	_____

SPECIES OR ANIMAL GROUP	HUMAN EXPOSURE EVENTS		3. OTHER RABIES EXPOSURE EVENTS	4. TOTAL EVENTS	5. TOTAL PERSONS EXPOSED	6. TOTAL PERSONS STARTING PEP
	1. BITES	2. NON-BITE				
BAT	0	0	0		0	0
CAT	2	0	0	2	2	1
DOG	11	0	0	11	11	0
FERRET	0	0	0		0	0
LIVESTOCK	0	0	0		0	0
OTHER DOMESTIC	0	0	0		0	0
OTHER WILD	0	0	0		0	0
RACCOON	0	0	0		0	0
RODENT/RABBIT (DOMESTIC)	0	0	0		0	0
RODENT/RABBIT (WILD)	0	0	0		0	0
SKUNK	0	0	0		0	0
TOTAL	13	0	0	13	13	1

Electronic submission of the excel file by Email is preferred.

Please rename the file with your health department name before submitting.

In columns 1, 2, 3, 5 and 6 enter a number or zero. Count each event only once.

See the Animal Bite Survey Instructions file for definitions of events and exposures

Please send to: Zoonotic Disease Program
Bureau of Infectious Diseases
Ohio Department of Health
35 E Chestnut St., 6th Floor
Columbus, OH 43215

Fax: (614) 564-2456

Email zoonoses@odh.ohio.gov

Trumbull County Combined Health District
Nursing Department Board Report

HOME VISITING PROGRAMS MONTH September 2022 HMG – Maximum Cases – 75			
Home Visiting Programs	Caseload Beginning of Month Cases/Referrals	Case Load End of Month Cases/Referrals	# of Home Visits Kept/Un-Kept Visits
HMG	58/0	55/0	37/11

ACRONYMS

TCCHD: TRUMBULL COUNTY COMBINED HEALTH DISTRICT

ODH: OHIO DEPARTMENT OF HEALTH

CDC: CENTER FOR DISEASE CONTROL

ODRS: OHIO DISEASE REPORTING SYSTEM

DAWN: DEATHS AVOIDED WITH NALOXONE

CFK: CRIBS FOR KIDS

GVO: GET VACCINATED OHIO

PHEP: PUBLIC HEALTH EMERGENCY PLAN

PDOP: PRESCRIPTION DRUG OVERDOSE PROGRAM

HMG: HELP ME GROW

MIECHV: MATERNAL INFANT EARLY CHILDHOOD HOME VISITING

MCH: MATERNAL CHILD HEALTH

MQT: MOM'S QUIT FOR TWO

NFP: NURSE FAMILY PARTNERSHIP

BCMh: BUREAU OF CHILDREN WITH MEDICAL HANDICAPS

TUPCP: TOBACCO USE PREVENTION & CESSATION PROGRAM



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Trumbull County

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Frank J. Migliozzi, MPH, REHS, Health Commissioner



Kris Wilster, MPH, RS/REHS *KJW*
Director of Environmental Health Report
October 26, 2022

• Permits & Applications for September 2022:

- Residential Septic 51
- Private Water Systems 28
- Plumbing – Residential 35
- Plumbing – Commercial 8
- Real Estate Applications 55

• Inspections for September 2022:

- Private Water Systems 23	- Nuisances – Solid Waste..... 45
- Plumbing..... 87	- Nuisances – Housing..... 14
- Manufactured Home Parks 12	- Nuisances – Grass..... 0
- Schools..... 17	- Rodent Control (Complaints)..... 0
- Public Pools/Spas..... 11	- Real Estate Evaluations 126
- Tattoo & Body Piercing..... 1	- Residential Sewage..... 247
- Campgrounds 6	- O & M Sampling..... 447
- Food Service Operations 186	- Semi-Public Sewage Systems 71
- Food Service Mobile Units..... 4	- Solid Waste Landfill 0
- Food Service Temporary Units 5	- C&DD 6
- Retail Food Establishments 34	- Smoking Investigations..... 0
- Mosquito Investigations..... 1	○ Water Sampling and Baseline Sampling of Water for Oil & Gas Drilling..... 21
- Institution Inspections..... 0	- Other: Accreditation Activities .89.5 Hrs.
- Nuisances Sewage 10	

• Administrative Hearings Scheduled for September 2022:

- Private Water Systems..... 7	- Sewer Tie Ins..... 0
- Solid Waste 5	- Animal Complaints 0
- Sewage Complaints..... 0	- O & M 5
- Point of Sale 5	- Other: 0
- Real Estate Upgrades 8	

• Administrative Hearing Outcomes for September 2022:

- Complied 16	- Vacant..... 0
- Consent to Board Order 1	- Table 0
- No Shows – F & O Issued 13	- Cancelled 0

Board's Findings Orders Update

TCCHD

Last Name	First Name	Violation Address	Township	Program/Type	Date of Board Meeting	Findings & Orders	Time-frame	Status
Swick	Arthur P	5776 Warren Meadville	Johnston	Real estate	8/10/21	Submit paperwork, obtain a Permit to Install and have system installed	90 days	9/16/21 submitted request for Sewage Appeals Board
Shrock	Jonathan & Mary Ann	8039 Ray State Line	Kinsman	Real estate upgrade	8/17/21	Submit paperwork, obtain a Permit to Install and have system installed	90 days	1/11/2022 Permit to Install issued
Byler	Marvin	5360 State Route 534	Farmington	Sewage complaint	10/28/21	Submit paperwork, obtain a Permit to Install and have system installed	90 days	Permit to Install issued 1/13/22
Calhoun	Steve M	7624 Hayes Orangeville	Hartford	Real estate upgrade	12/14/21	Submit paperwork, obtain a Permit to Install and have system installed	90 days	Permit to Install issued 12/21/21
Parson Jr.	George & Yanwen	5505 Kibler Toot	Warren	PWS	2/3/22	Have non-primary drinking water source properly sealed & submit tank abandonment form	60 days	3/4/22 PWS permit issued
Marshall	Nathan	8070 Davis	Brookfield	Solid Waste	2/17/22	Remove solid waste & submit receipts	6 months	complied
Molzon	Worthy A	6366 State Route 45	Bristol	PWS	3/3/22	Have non-primary drinking water source properly sealed	30 days	4/13/2022 PWS permit issued
Martinis	Jonathan D	4916 Warren Burton (St. Rt. 422)	Southington	Real estate	4/5/22	Submit paperwork, obtain a Permit to Install and have system installed	90 days	Newton Falls Court
Hogue	Harold L	807 Tibbetts Wick	Liberty	Real estate upgrade	4/26/22	Submit paperwork, obtain a Permit to Install and have system installed	90 days	PTI issued 9/29/22
Miller	Adam M	4533 Wilcox	Mespo	PWS	4/28/22	Have non-primary drinking water source properly sealed	60 days	Permit issued 7/7/22
Davis	James Edward	3239 Sodom Hutchings	Fowler	Real estate upgrade	5/17/22	Submit paperwork, obtain a Permit to Install and have system installed	90 days	Central District Court
Inverse Asset Fund LLC		4265 W. Market	Warren	Solid Waste	6/16/22	Remove solid waste & submit receipts	30 days	10/14/22 gave to Rod for status update
Almashy	Jason	5245 Grand	Newton	Solid Waste	6/16/22	Remove solid waste & submit receipts	30 days	complied
Bednarski	Andrew	4855 Shanks Phalanx	Braceville	Real estate upgrade	6/21/22	Submit paperwork, obtain a Permit to Install and have system installed	90 days	Newton Falls Court
Byler	John & Arlene	9808 Bundysburg	Mespo	Real estate upgrade	6/21/22	Submit paperwork, obtain a Permit to Install and have system installed	90 days	Newton Falls Court
Mast/Byler	Vernon/Emma	6132 Oak Hill	Champion	Real estate	6/28/22	Submit paperwork, obtain a Permit to Install and have system installed	90 days	Warren Municipal Court
Sharp	Amanda	3236 ShadySide	Hubbard	Real estate	6/28/22	Bring septic system back to functioning as designed	60 days	complied
Cope	Bradford & Heather	1582 Gordon, 3473 Risher, 3487 Warren Ravenna	Warren & Braceville	Real estate upgrade	7/28/22	Submit final installation paperwork	30 days	complied
Mckelvey Sr.	Mary & William	880 & 897 Linden	Brookfield	Solid Waste	7/28/22	Remove solid waste & submit receipts	60 days	Extended to 11/4/22 per Rod

Board's Findings Orders Update

TCCHD

Hane	John J.	3659 Woodbine Ave.	Hubbard	point of sale	7/28/22	Submit a Point of Sale application with fee	30 days	taxes assessed
323 Indiana LLC		1531 Salt Springs	Weathersfield	point of sale	7/28/22	Submit a Point of Sale application with fee	30 days	complied
Bricker	Steven & Kathryn	9874 State Route 45	Bloomfield	point of sale	7/28/22	Submit a Point of Sale application with fee	30 days	taxes assessed
Dallessandro	Jennifer L	2381 East Pointe	Howland	point of sale	7/28/22	Submit a Point of Sale application with fee	30 days	complied
Pitts	Charles & Michele	1504 Collar Price	Hubbard	Real estate upgrade	6/28/22	Submit paperwork, obtain a Permit to Install and have system installed	90 days	pending
Molek	Shawn M	2456 Henn Hyde	Fowler	O&M	8/9/22	Septic needs to be functioning as designed	30 days	Central District Court
Hinegardner	Christopher	5524 State Route 305	Southington	Real estate	8/9/22	Submit paperwork, obtain a Permit to Install and have system installed	90 days	pending
Roth	Marcus	1740 Haines East	Bloomfield	Real estate	8/9/22	Submit paperwork, obtain a Permit to Install and have system installed	90 days	pending
Battison	Thomas E.	2150 Tibbetts Wick	Liberty	Real estate	8/9/22	Have septic evaluation completed & obtain a plumbing permit	30 days	complied
Faizan	Muhammad	3325 Custer Orangeville	Hartford	Real estate	8/16/22	Submit paperwork, obtain a Permit to Install and have system installed	90 days	pending
Yoder	Noah A	4987 Ensign	Farmington	Real estate	8/16/22	Submit paperwork, obtain a Permit to Install and have system installed	90 days	pending
Eicher	William & Elizabeth	6973 Girdle	Farmington	Real estate	8/16/22	Submit paperwork, obtain a Permit to Install and have system installed	90 days	pending
Martin	Larry & Diane	6981 State Route 45	Bristol	Real estate upgrade	8/16/22	Submit paperwork, obtain a Permit to Install and have system installed	90 days	pending
Dawson	Patricia L	763 State Route 7	Brookfield	Real estate upgrade	8/23/22	Submit paperwork, obtain a Permit to Install and have system installed	90 days	pending
Ensminger	Matthew & Kimberly	4155 Herner County Line	Southington	Real estate upgrade	8/23/22	Submit paperwork, obtain a Permit to Install and have system installed	90 days	pending
Colonie	Anthony	1549 Braceville Robinson	Braceville	Real estate	8/23/22	Submit paperwork, obtain a Permit to Install and have system installed	90 days	pending
Kurtz	Robert & Clara	7565 Girdle	Mespo	Real estate	8/23/22	Submit paperwork, obtain a Permit to Install and have system installed	90 days	pending
Zuponic	Louis & Drandi	3790 E. River	Newton	Real estate	8/23/22	Obtain a plumbing permit & correct issues	30 days	Newton Falls Court
Lamancusa	Jennifer L	3105 Newton Falls Tomlinson	Newton	Real estate	8/23/22	Correct plumbing issues	30 days	complied
Kerr	William & Louise	775 Brightview	Brookfield	Solid Waste	8/25/22	Remove solid waste & submit receipts	60 days	pending

Board's Findings Orders Update

TCCHD

Brisler	Trudi L	6439 Bradley Brownlee	Vernon	Real estate upgrade	9/27/22	Submit paperwork, obtain a Permit to Install and have system installed	120 days	pending
Vollhardt Jr.	Charles A	4461 Ridge	Fowler	Real estate	9/27/22	Submit paperwork, obtain a Permit to Install and have system installed	90 days	pending
Bozzo	Theresa	5567 Youngstown Conneaut	Vernon	Point of Sale	9/22/22	Submit a Point of Sale application with fee	30 days	pending
Lawrence	Aaron & Noelle	5960 Mines	Howland	O&M	9/27/22	Septic needs to be functioning as designed	30 days	pending
Arnold	Sandra	8678 Huntley Dr.	Howland	PWS	9/29/22	Have non-primary drinking water source properly sealed	30 days	pending
Polonus	Heidi L	1266 Karen Oval	Vienna	Real estate	10/4/22	Submit paperwork, obtain a Permit to Install and have system installed	90 days	pending
Prinkey	Amanda & James	4022 Bradley Brownlee	Fowler	Real estate	10/4/22	Submit paperwork, obtain a Permit to Install and have system installed	90 days	pending
Byler	Michael & Mary	4738 Gates East	Mespo	Real estate	10/4/22	Submit paperwork, obtain a Permit to Install and have system installed	90 days	pending
Brooks	Dawn M	6000 Oak Hill	Champion	Real estate	10/4/22	Submit paperwork, obtain a Permit to Install and have system installed	90 days	pending
Lenno	Benjamin & Christina	1707 Stillwagon	Howland	Real estate	10/4/22	Submit paperwork, obtain a Permit to Install and have system installed	90 days	pending



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Frank J. Migliozi, MPH, REHS/RS, Health Commissioner



Grants Coordinator Report
Jenna Amerine, MPH, CHES
October 2022

Breast and Cervical Cancer (BCCP)- Community Health Worker (HW) - \$55,000

- June 30, 2022 – June 29, 2023
- Billed \$4,125.00 for September 2022.
- Submitted monthly program report.

COVID-19 Enhanced Operations (EO22) - \$288,000

- August 1, 2022 – July 31, 2023
- Billed \$19,869.44 for September 2022.
- Submitted monthly program report.
- Submitted request for additional funding that was approved for \$267,500.00

COVID-19 Vaccination (CN22) - \$321,592

- January 1, 2022 – June 30, 2023
- Billed \$44,131.46 for September 2022.
- Submitted quarterly program report.

Creating Healthy Communities (CHC) - \$125,000

- January 1, 2022 – December 31, 2022
- Billed \$7,937.78 for September 2022.
- Submitted quarterly program report.

Cribs for Kids (CFK) - \$45,000

- October 1, 2021 – September 30, 2022
- Billed \$5,600 for September 2022.
- Submitted monthly program report.

Drug Overdose Prevention (DOP) - \$143,000

- September 1, 2022 – August 31, 2023
- Billed \$0 for September 2022.
- Submitted FY22 Final Expenditure Report and received all monies.
- Submitted FY23 Special Conditions

Get Vaccinated Ohio (GVO) - \$51,140

- July 1, 2022– June 30, 2023
- Billed \$2,340.00 for September 2022.
- Submitted monthly program report.

Integrated Naloxone Access & Infrastructure (IN) - \$55,750

- September 30, 2022 – December 31, 2022
- Billed \$11,750.00 for September 2022.
- Submitted quarterly program report.

Maternal and Child Health (MCH) - \$66,000

- October 1, 2020 – September 30, 2021
- Billed \$21,375.00 for September 2022.
- Submitted monthly program report.

Moms Quit for Two (MQT) - \$54,619.10

- July 1, 2022 – June 30, 2023
- Billed \$1,640.23 for September 2022.
- Submitted monthly program report.

Mosquito Control Grant - \$20,500

- May 1, 2022 – April 30, 2023
- Reimbursed City of Cortland Mosquito Spraying Invoices.

Partnering for Vaccine Equity (PAVE) - \$150,000

- February 1, 2022 – December 31, 2022
- Billed \$15,000.00 for September 2022.
- Submitted monthly program report.
- Submitted budget for additional funding and extension.

Public Health Emergency Preparedness (PHEP) - \$134,168

- July 1, 2022 – June 30, 2023
- Billed \$22,809.00 for September 2022.
- No program report due this month.

Public Health Workforce (PHWF) - \$485,000

- September 1, 2021 – June 30, 2023
- Billed \$12,350.21 for September 2022.
- Submitted quarterly program report.

Reproductive Health and Wellness (RHWP) - \$55,000

- April 1, 2022 – March 31, 2023
- Billed \$4,838.33 for September 2022.
- Submitted monthly program report.

Tobacco Use Prevention and Cessation (TUPCP) - \$132,000

- July 1, 2022 – June 30, 2023
- Billed \$8,800.00 for September 2022.
- No program report due this month.

Total Grants Amount Billed for September 2022 - \$167,566.45

Grants Coordinator Updates:

- Submitted an application to NACCHO for Implementing Overdose Prevention Strategies at the Local Level.



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Frank J. Migliozi, MPH, REHS/RS, Health Commissioner



Date: 10/18/2022

To: Trumbull County Combined Health District Board

From: Dan Bonacker, MPH, EHSIT, Accreditation Coordinator

RE: Board Report (10/26/2022)

-
- **Strategic Plan:**
 - I am happy to report that our Strategic Priority 1 Marketing and Promotion, Goal 1: the TCCHD will increase the public's awareness of services offered, and Objectives 1.1 thru 1.4, have all been achieved as of 10-18-2022. The Strategic Plan objective reporting tool/dashboards pertaining to these will be updated and reported quarterly with the Performance Management Objectives.
 - **Performance Management:**
 - As of 10-18-2022, I am currently updating the PM dashboards for the third quarter, and the dashboards will be ready for review as of the board meeting on 10-26-22.
 - **Re-Accreditation Modules:**
 - I have temporarily halted work on the re-accreditation educational service modules, to focus on the upcoming all-day, mandatory staff training agenda and material.
 - **Workforce Development:**
 - Element D in the PHAB standard and measure 8.2.1 A "identification of priority gaps based assessment from elements A, B, and C", of workforce development was achieved on 10-12-22.
 - During the next meeting slated to occur on 10-25-22, the committee will begin to develop objectives for these priority gaps and take on the amendment of the mentorship program within the current workforce development plan.
 - **Quality Improvement:**
 - Per our new Quality Improvement Plan, a mandatory all-day staff training for all TCCHD staff will be held on November the 15th, 2022.

- **Community Health Assessment/Community Health Improvement Plan CHA/CHIP Plan:**
 - The TCCHD has received a copy of the CHIP from the party responsible for writing it. Jenna, Frank, and myself in collaboration with other stakeholders are currently reviewing the document to make amendments if necessary.
- **EHSIT/REHS Endeavors:**
 - I am currently studying the 2022 study guide for the REHS exam, and have yet to re-schedule the exam,
 - I am resuming my monthly SIT stops with other REH's to fulfill this standard outlined with ODH.



**Report of the Health Educator
Trumbull County Combined Health District
Kris Kriebel**

Updates for October 26th Board Meeting

Creating Healthy Communities Grant

• CHC Grant Activities:

CHC Coalition:

- Attended CHC Mandatory All-Project Conference Call
- Attended Ohio Nutrition Incentive Network Convening
- Attended Health Educator’s Institute

Partner Organization Activities:

- Attended Healthy Community Partnership Steering Committee meeting
- Attended HCP Healthy Food Retail Action Team meeting
- Attended HCP Active Transportation Action Team meeting
- Attended YSU Reeder Symposium Check-In meeting
- Attended YSU Reeder Symposium to discuss Active Transportation efforts
- Attended Ultium Cells Wellness Fair
- Attended OSU Extension Advisory Board meeting

Trumbull County Strategies:

- Conducted site visits to 2023 Healthy Food Retail community stores

Warren City Strategies:

- Contacted city to coordinate excavation of the bike infrastructure project.
Waiting for a response from the city to move forward
- Installation of playground equipment at Burbank Park pushed back to the week of November 14th

Niles City Strategies:

- Attended Niles’ Active Transportation meeting
- Park equipment has been delivered. Waiting on installation from the city.

TCCHD

- Attended Administrative meeting
- Attended Strategic Planning meeting

Plans for November 2022

- Attend HCP Active Transportation Action Team meeting
- Attend HCP Healthy Food Retail Action Team meeting
- Attend HCP Parks and Green Spaces Action Team meeting
- Attend HCP Steering Committee meeting
- Attend TCCHD Administrative meetings
- Finalize Trumbull County Food Security Strategic plan and prepare draft document for further feedback
- Site visits to local community stores to further build relationship for 2023 healthy food retail projects
- Hold 4th Quarter CHC Coalition meeting